

Design Review Board
January 14, 2009

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, JANUARY 14, 2009, AT 6:00 P.M. IN THE CLARK MEMORIAL LIBRARY BUILDING, 39 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, January 14, 2009, at 6:00 p.m. in the Clark Memorial Library Building, 39 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Charles Scully	Present
Vice Chair	Marsha Foutz	Present
Board Members	Michelle Hayman	Present
	Elaine Sakelarios	Excused

STAFF:

GIS Planner	Guss Espolt
Administrative Assistant	Vicki McReynolds

AGENDA ITEM: CALL TO ORDER: The Chairperson called the meeting to order at 6:00 p.m.

AGENDA ITEM: ROLL CALL: The Administrative Assistant called roll.

AGENDA ITEM: MINUTES: Consideration of the **Regular Meeting Minutes of November 12, 2008 and the cancelled Minutes of December 10, 2008.** Chairperson Scully **motioned to approve the Regular Meeting Minutes of November 12, 2008 and the cancelled Minutes of December 10, 2008.** Board Member Hayman **seconded the motion. The motion passed unanimously.**

AGENDA ITEM: REPORTS:

Chairperson's Report: The Chairperson reported he will be attending the Land Use Focus Group Meeting on January 15, 2009, in the Community Development Department. He also read a passage from the 1982 book, *Empires In The Sun* which details large cities.

Board Member Foutz mentioned that at the Town Council Meeting, the speaker from the Verde Valley Land Institute regarding preserving open space was very informative.

Board Member Foutz asked staff what the next step was for Drake Meinke's kiosk project within the Town's Historic District. Staff stated he will sit with the Town Manager and the Community Development Director to discuss where the kiosks will be placed, then come back to the Design Review Board within a few months.

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Staff Report: None.

AGENDA ITEM: PUBLIC COMMENT: The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comment to FIVE minutes. **There was no public comment.**

NEW BUSINESS:

AGENDA ITEM: DISCUSSION & POSSIBLE DIRECTION ON COMMERCIAL SIGNS.

Staff Report:

Community Development received an anonymous complaint on 11/13/08 regarding the Oovah Smoke Shop sign on the corner of Clarkdale Parkway and Cement Plant Road. It was noted that the sign had been redone with new vinyl and questioned if the sign was done without a sign permit?

-Staff researched the history of this sign. After speaking with Idell Harrison at the Smoke Shop, they said the sign was knocked down during the widening of the highway and they put it back up with a new face lift.

-There was no Design Review paperwork nor did they get a permit.

Staff was given direction by the Board to contact the owners and ask them to paint the uprights on the sign black or ash color.

The Board also discussed the off premise signs used in the area vs. way finding signs. This will be covered at the next Design Review meeting. The Board also felt there needs to be future coordination of monument signs/directional signs and inviting the Chamber of Commerce for their input.

AGENDA ITEM: FUTURE AGENDA ITEMS: Off premise signs and community way finding signs with a power point presentation.

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AGENDA ITEM: ADJOURNMENT: Board Member Foutz motioned to adjourn the meeting. Board Member Hayman seconded the motion. The motion passed unanimously. The meeting adjourned at 7:15 p.m.

APPROVED BY:

SUBMITTED BY:

Charles Scully
Chairperson

Vicki McReynolds
Administrative Assistant II